



International Co-operative Alliance – Africa
A Region of the International Co-operative Alliance



11th TECHNICAL COMMITTEE OF THE AFRICA MINISTERIAL COOPERATIVE CONFERENCE(TCAMCCO)
20th - 22nd MAY, 2025
Essaouira – Morocco

Some practical information for your trip to Essaouira and visa application.

1. Visa Requirements:

- Entry visa application form
- 2 passport photos in color on a white background (4x3cm) showing the features of the face clearly
- A photocopy of the passport (pages indicating the identity and the validity)
- Passport validity: the validity of the passport or the travel document must be longer than the duration of the stay
- Identity card or residence permit or any document with the address
- An invitation from the entity that invites and organizes the event **(to be shared only after you have successfully registered and the registration fee has been paid).**
- Travel itinerary booking
- Hotel reservations

2. Visa Invitation Letter

Please note that the visa invitation letter will only be issued after you have completed your registration through the [registration form](#) and the registration fee has been paid in full.

3. Please use host address, phone number and mail address below.

Address: Office du Développement de la Coopération - ODCO
13, Rue Dayet Aoua Agdal - 10100
Rabat
Morocco / Maroc
Phone number: 212665163949
Email: elomri.odco@gmail.com, a.errifaai@odco.gov.

4. Visa Eligibility¹

African Countries that need visa	African Countries exempted
Benin, Botswana, Burundi, Cabo Verde, Cameroon, Central African Republic, Chad, Comoros, Cote D’Ivoire, DR Congo, Djibouti, Egypt, Equatorial Guinea, Eritrea, Eswatini, Ethiopia, Gambia, Ghana, Guinea-Bissau, Kenya, Lesotho, Liberia, Libya, Madagascar, Malawi, Mauritania, Mauritius, Mozambique, Namibia, Nigeria, Rwanda, Sao	Algeria, Burkina Faso, Gabon, Guinea ² , Mali*, Niger, Republic of the Congo*, Senegal, Togo, Tunisia,

¹ [Accès Maroc](#) kindly use this link to confirm if you would need a visa to enter Morocco
² For Guinea, Mali, Republic of the Congo: Request for travel authorization [Accès Maroc](#)

Tome and Principe, Seychelles, Sierra Leone, Somalia, South Africa, South Sudan, Sudan, Tanzania, Uganda, Zambia, Zimbabwe,	
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5. **Please note:** Some countries can apply for [e-visa](#) and others would have to apply at the nearest consul/embassy [Find your consulat | Consular services](#)

6. **Hotel Reservations**

As the Conference will take place in the city of Essaouira in Morocco, the exact venue of the conference is yet to be confirmed. For visa purposes recommend that you **make a provisional or mock hotel reservation** to include with your visa application. Many hotel booking platforms (such as Booking.com or Agoda) offer free cancellation options, allowing you to secure a booking without payment or commitment. Be sure to check the cancellation policy when making your reservation. Once the venue is confirmed, we will share the hotel and alternative hotels nearby where you can make the confirmed bookings.

7. **Travel Logistics**

The nearest international Airport is **Marrakesh Airport (RAK)**. The host in Morocco will provide airport transfers from airport to hotel. We urge you to share your travel itineraries with us for effective planning.

We urge you to start the visa application process as soon as possible. If you require any assistance or need further information about the conference, please reach out to us at info@icaafrica.coop or call/WhatsApp us on +254 20 2323 489.